

Zimbra

c00001049@louisiana.edu

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**Annual Evaluation**

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**From :** Jeannine Kahn <jeannine.kahn@ulsystem.edu>

Wed, May 16, 2018 08:44 AM

**Subject :** Annual Evaluation 14 attachments**To :** E. Joseph Savoie <president@louisiana.edu>

Good morning, Dr. Savoie. Attached please find the self-assessment template referenced by Dr. Henderson in his recent email regarding the annual evaluation process. Please complete and submit to me via email no later than **Friday, June 15<sup>th</sup>**.

In addition, as part of your annual review, feedback will be requested from campus personnel. Your assistance is needed in providing the names, titles, and email addresses of the following:

- Vice Presidents and Assistant Vice Presidents
- Deans and Directors (*to include athletic director, director of alumni association, etc.*)
- All direct reports not identified in the first two bullet points (*i.e., executive assistant, special committee appointments, etc.*)
- SG President
- Faculty Senate President
- Staff Senate President.

Please provide the requested information to me via email by **Friday, May 25<sup>th</sup>**.

Feel free to contact me if you have any questions.

Best,  
Jeannine

## JEANNINE KAHN, Ph.D.

Provost and Vice President for Academic Affairs

University of Louisiana System

T: 225.219.0274 | E: jeannine.kahn@ulsystem.edu | ULSystem.edu

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\*Please note change in email address.

**From:** Jim Henderson**Sent:** Tuesday, May 08, 2018 2:15 PM**To:** Nick Bruno <bruno@ulm.edu>; Les Guice <guice@latech.edu>; Rick Gallot <prez@gram.edu>; Chris Maggio <maggioc@nsula.edu>; Daryl Burckel <dburckel@mcneese.edu>; prez@louisiana.edu; Jay Clune <jay.clune@nicholls.edu>; John Nicklow <jnicklow@uno.edu>; John Crain <john.crain@selu.edu>**Cc:** Jeannine Kahn <jeannine.kahn@ulsystem.edu>; Sandra Green <sandra.green@ulsystem.edu>**Subject:** Evaluations

As you are aware, Board policy requires that university presidents be individually evaluated on a regular basis. As part of the evaluation process I ask that you prepare a self-assessment for the 2017-18 academic year. Dr. Jeannine Kahn will provide a template. Your response is due **Friday, June 15, 2018**. Also to be considered in the evaluation process are responses to an evaluation form which will be circulated to campus personnel. Dr. Kahn will work with you to identify those campus personnel that should be included.

In addition to the customary evaluation process, each university president will enjoy a more in-depth review every three years, beginning with three of you this year. The in-depth review will incorporate a third element of gathering input from a full circle of sources to include representatives from the university's foundation, faculty senate, staff senate, student government, alumni association, and community. The cycle for the next three years is as follows:

Evaluation Period	Presidents
AY 2017-18	Burckel, Savoie, Maggio
AY 2018-19	Crain, Gallot, Guice
AY 2019-20	Bruno, Clune, Nicklow

The evaluation process is an opportunity for you to provide a self-assessment of performance across multiple strategic objectives. It is designed to review the quality of your administrative performance within the context of the institution's mission, vision, strategic goals, and in fulfillment of your presidential charge. The evaluation process is intended to reflect on the full scope of administrative duties expected of you, and to provide meaningful, substantive feedback from key constituents regarding your efforts and areas of strength as well as the areas that need improvement.

If you have any questions about the evaluation process, please do not hesitate to contact me.

Best,  
Jim



**Dr. Jim Henderson**  
System President  
UNIVERSITIES OF LOUISIANA



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**Dr. Jim Henderson**  
System President  
UNIVERSITIES OF LOUISIANA

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\*Please note change in email address.

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 **ULL - Savoie Self Assessment June 2018.docx**  
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c00001049@louisiana.edu

**Meeting - Dr. Savoie's In-Depth Review**

**From :** Sandra Green <sandra.green@ulsystem.edu>  
**Subject :** Meeting - Dr. Savoie's In-Depth Review  
**To :** Shelly Constantine <shelly@louisiana.edu>  
**Cc :** E. Joseph Savoie <president@louisiana.edu>

Thu, May 10, 2018 11:31 AM

 4 attachments

Hello Shelly:

Thank you for speaking with me. As I mentioned, in regards to Dr. Savoie's 2017-2018 evaluation, Dr. Henderson would like to spend 30-60 minutes/each with the individuals listed below.

Foundation President – Julie Falgout?  
 Faculty Senate President – Dr. Lewis Deaton?  
 Staff Council President - ?  
 SGA President – Mary McMahan?  
 Alumni Association President – Kyle Bacon??  
 Local Constituent – Jim Prince (337-296-6421, email: [jhprince@cox.net](mailto:jhprince@cox.net)) OR Candace Urbanowski (cell: 337-926-8389, email: [candanceurb@yahoo.com](mailto:candanceurb@yahoo.com))

Let me know of any name/title corrections to the list above. I understand you will schedule the meetings to be held at the University of Louisiana at Lafayette on July 24. Drs. Savoie and Henderson's meeting should conclude the meetings for that day. For your information, see the attached.

When you can, please provide meeting schedule so I can add to Dr. Henderson's calendar. Thank you.

Sandra

**SANDRA GREEN**

Executive Assistant to the President

University of Louisiana System

T: 225.219.0283 | E: [sandra.green@ulsystem.edu](mailto:sandra.green@ulsystem.edu) | [ULSystem.edu](http://ULSystem.edu)**FOR YOUR FUTURE. FOR OUR FUTURE**\*Please note change in email address.**SANDRA GREEN**

Executive Assistant to the President

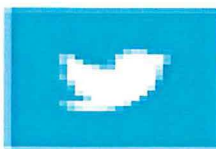
University of Louisiana System

T: 225.219.0283 | E: [sandra.green@ulsystem.edu](mailto:sandra.green@ulsystem.edu) | [ULSystem.edu](http://ULSystem.edu)**FOR YOUR FUTURE. FOR OUR FUTURE**\*Please note change in email address.**image001.png**

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**Henderson ULL Schedule of Visits re Savoie 2018 InDepth Review.xlsx**  
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Zimbra

c00001049@louisiana.edu

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**Re: Meeting - Dr. Savoie's In-Depth Review**

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**From :** Shelly V. Constantin <shelly@louisiana.edu>  
**Subject :** Re: Meeting - Dr. Savoie's In-Depth Review  
**To :** Sandra Green <sandra.green@ulsystem.edu>

Tue, Jun 19, 2018 06:05 PM

 3 attachments

Hi, Ms. Sandra!

Please see below:

Foundation President: Wayne Elmore; Work: 337-237-1142; Email: [wayne@mellojoy.com](mailto:wayne@mellojoy.com)

Faculty Senate President: Chad Parker; Work: 337-482-6071 Email: [chparker@louisiana.edu](mailto:chparker@louisiana.edu)

Staff:

Outgoing SGA President: Mary McMahon; Email: [mfn9667@louisiana.edu](mailto:mfn9667@louisiana.edu)

Alumni Association President: Kyle Bacon ; Work: 337-593-7706; Email: [kbacon@joneswalker.com](mailto:kbacon@joneswalker.com)

Local Constituent: Gene Fortier; Work: 337-984-2990; Email: [gene.fortier.b27j@statefarm.com](mailto:gene.fortier.b27j@statefarm.com)

The meetings will be held in the 1898 Room of the Student Union (2nd Floor). Heather Stough, University Events Coordinator, will meet Dr. Henderson when he arrives and will be available if he should need anything. She will also handle parking, lunch, etc.

Best regards,  
Shelly

**Shelly V. Constantin**

Office of the President  
University of Louisiana at Lafayette  
P. O. Drawer 41008  
Lafayette, LA 70504  
337-482-6203 (office)  
337-482-5914 (fax)  
[shelly@louisiana.edu](mailto:shelly@louisiana.edu) (email)  
[www.louisiana.edu](http://www.louisiana.edu)

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**From:** "Sandra Green" <sandra.green@ulsystem.edu>  
**To:** "Shelly Constantine" <shelly@louisiana.edu>  
**Sent:** Friday, June 15, 2018 10:59:12 AM  
**Subject:** RE: Meeting - Dr. Savoie's In-Depth Review

Shelly...here is the list. I was able to locate email addresses and make the change and list the new SGA President.

President/CEO, Foundation – Julie Falgout, email: [juliefalgout@louisiana.edu](mailto:juliefalgout@louisiana.edu)

Faculty Senate President – Dr. Lewis Deaton, email: [led9784@louisiana.edu](mailto:led9784@louisiana.edu)

Other ULL Staff Person – TO BE DETERMINED BY DR. SAVOIE

SGA President – Chandler Harris, email: [chandlerl@louisiana.edu](mailto:chandlerl@louisiana.edu)

Alumni Association President – Kyle M. Bacon – [kbacon@joneswalker.com](mailto:kbacon@joneswalker.com)

Local Constituent – Jim Prince (337-296-6421, email: [jhprince@cox.net](mailto:jhprince@cox.net)) OR Candace Urbanowski (cell: 337-926-8389, email: [candanceurb@yahoo.com](mailto:candanceurb@yahoo.com))

Aside from the name and contact information for the person Dr. Savoie identifies, I'll just need the location on campus for the individual meetings.

Thank you.

Sandra

## SANDRA GREEN

Executive Assistant to the President

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**From:** Shelly V. Constantin [<mailto:shelly@louisiana.edu>]  
**Sent:** Friday, May 11, 2018 10:03 AM  
**To:** Sandra Green <[sandra.green@ulsystem.edu](mailto:sandra.green@ulsystem.edu)>  
**Subject:** Re: Meeting - Dr. Savoie's In-Depth Review

Will do! Have a great weekend, Ms. Sandra!

Shelly

**Shelly V. Constantin**  
Office of the President  
University of Louisiana at Lafayette  
P. O. Drawer 41008  
Lafayette, LA 70504  
337-482-6203 (office)  
337-482-5914 (fax)  
[shelly@louisiana.edu](mailto:shelly@louisiana.edu) (email)  
[www.louisiana.edu](http://www.louisiana.edu)

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**From:** "Sandra Green" <[sandra.green@ulsystem.edu](mailto:sandra.green@ulsystem.edu)>  
**To:** "Shelly Constantine" <[shelly@louisiana.edu](mailto:shelly@louisiana.edu)>  
**Cc:** "E. Joseph Savoie" <[president@louisiana.edu](mailto:president@louisiana.edu)>  
**Sent:** Thursday, May 10, 2018 11:31:00 AM  
**Subject:** Meeting - Dr. Savoie's In-Depth Review

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Sandra

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**SANDRA GREEN**

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\*Please refer to our website.

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